



Position Title: Multicultural Health Officer (Ref: 202509/FTI CTF/MHO)

Brief Description of Health In Action Limited:

Health In Action Limited (HIA) is a non-profit organization and registered charitable organization in Hong Kong since its establishment in 2011. Our vision is to achieve health for everyone in the society. Our transdisciplinary team comprised of pharmacists, physiotherapists, nurses, dietitians/nutritionists, social workers, health coaches, public health officers, and community health officers. We are dedicated to promoting health equity in Hong Kong through innovative services, research and knowledge management, engagement and partnership, and training and incubation. You can visit our website <https://hia.org.hk> or our Facebook <https://www.facebook.com/HIAHK/> for further information on HIA.

Job Summary

Health In Action is seeking a dedicated and culturally sensitive Multicultural Health Officer to support our mission of promoting health equity across diverse communities. This role involves direct community engagement, program development, and collaboration with stakeholders to improve the health outcomes of multicultural populations.

Key Responsibilities:

1) Health Assessments and Promotion:

- Conduct comprehensive health assessments and screenings for service users in both outreach and center settings.
- Deliver personalized advice on healthy lifestyles tailored to multicultural communities.
- Develop culturally appropriate health communication and educational materials focused on health promotion and risk reduction.

2) Program Design and Implementation:

- Design and implement health promotion and lifestyle modification programs tailored to the needs of multicultural service users, under the guidance of a dietitian.

3) Communication and Support:

- Provide interpretation and translation services to facilitate effective communication with multicultural service users.
- Assist in outreach and engagement with non-Chinese speaking target groups.

4) Service Management:

- Manage walk-in, phone, and email inquiries promptly and professionally within outreach and center environments.
- Coordinate scheduling and make appropriate service referrals efficiently.
- Compile and maintain service and activity reports.
- Support the upkeep of information management systems to ensure data accuracy and quality.

5) Stakeholder Collaboration:

- Build and maintain partnerships with external stakeholders such as restaurants, workplaces, and schools to advance community health initiatives within multicultural populations.

6) Additional Duties:

- Perform other duties as assigned by the management team to support the organization's goals.

Qualifications:

- Bachelor's degree in Public Health, Community Health Practice, or a relevant health-related field from a recognized institution locally or abroad.
- Prior experience in multicultural community health or within non-governmental organizations is highly desirable; fresh graduates are also encouraged to apply.

Skills:

- Interpersonal Skills: Proven ability to establish rapport and trust with diverse clients.
- Personal Qualities: Self-motivated, adaptable, and passionate about engaging with stakeholders.
- Work Independence: Demonstrated initiative and ability to work autonomously.
- Organizational Skills: Strong organizational abilities, flexibility, and capability to manage multiple tasks effectively.
- Communication: Excellent verbal and written communication skills, with a keen aptitude for problem solving.

Language Proficiency:

- Fluency in English (reading, writing, listening, and speaking).
- Fluency in one or more of the following: Urdu, Hindi, or Punjabi (reading, writing, listening, and speaking).
- Proficiency or basic knowledge of written Chinese and Cantonese (listening and speaking) is considered an advantage.

Technical Skills:

- Competent in using standard computer applications including Google Workspace, Canvas, and Microsoft Office suite.

Job Highlights

- Full-time position: 5-day work (45 work hours including lunch) including 1-2 night shifts until 9 PM on weekdays and 1-2 weekend shifts per month
- Workplace location: Close to Kwai Hing MTR Station (5-minute walk distance)
- We offer a competitive remuneration package including:
 - 15-day annual leave (increasing 1 day per year)
 - Study leave
 - Birthday leave
 - Maternity /Paternity leave
 - Marriage leave
 - Compassionate leave
 - Family care leave
 - Training allowance
 - Medical & dental subsidy scheme

Application Deadline: 30 September 2025 or until the position is filled.

Interested candidates may send their resume, current & expected salary, and the earliest availability to hr@hia.org.hk

Personal Information Collection Statement

Data collected will only be used for application processing. Applicants not contacted by Health In Action Limited within four weeks of the application may assume that their applications are unsuccessful. All personal data collected will be kept for 12 months from the application closing date and will be destroyed thereafter.