



## **Health In Action**

**Position Title: Community Health Nurse (Full-time) (Ref:202411/FTI/CFF\_HLL/RN)**

### **Brief Description of Health In Action:**

Health In Action (HIA) is a non-profit organization and registered charitable organization in Hong Kong since its establishment in 2011. Ove vision is to achieve health for everyone in the society. Our transdisciplinary team includes nurses, physiotherapists, pharmacists, dietitian, nutritionist, social workers, public health practitioners, health coaches and public health researchers. We aspire to promote a health city in Hong Kong through cycles of service, research, advocacy, and training. You can also visit our website <https://hia.org.hk> or our Facebook <https://www.facebook.com/HIAHK/> for further information on HIA.

### **Kwai Tsing Community Health Management Hub**

Kwai Tsing Community Health Management Hub is a primary healthcare programme comprising social and medical services. It provides “one-stop” health management service to the citizens in Kwai Tsing district, aiming at enhancing the health knowledge and ability to self-manage disease.

### **Job Description:**

- Coordinate and deliver health management care to service users in both the Hub and community outreach services, including health assessments, care planning, case management, and home visits.
- Develop logistics, workflows, and guidelines for health services.
- Collaborate with the transdisciplinary team and external partners to design, implement, and evaluate health promotion and education workshops/programs, and provide training for staff and volunteers.
- Manage and analyze data, conduct literature reviews, and prepare reports.
- Assist in the production of videos, posters, and website content, ensuring accuracy and relevance.
- Undertake additional duties as assigned by HIA delegates.

### **Requirements:**

- Registered with the Nursing Council of Hong Kong with valid Practicing Certificate. Degree in Nursing or equivalent.
- Minimum of 2 years' relevant working experience
- Experience in community health projects, primary healthcare, and chronic disease management is an advantage
- Strong ability to build and maintain rapport with clients.
- Proficient in common computer applications, including Google Workplace and MS Office

- Self-motivated, flexible, and passionate about community engagement, with strong interpersonal skills.
- Open to working in a diverse and multicultural environment.
- Excellent command of both written and oral English and Chinese preferably including Putonghua

**Job Highlights:**

- Full-time position: 5-day work (45 work hours including lunch), with 1-2 night shifts until 9 PM on weekdays and 1-2 weekend shifts per month.
- Workplace location: Close to Kwai Hing MTR Station (5-minute walk distance)
- We offer benefits package including:
  - 15-day annual leave per annum (increasing by 1 day per year)
  - Study leave
  - Birthday leave
  - Maternity /Paternity leave
  - Marriage leave
  - Compassionate leave
  - Family care leave
  - Training allowance
  - Medical & dental subsidy scheme

**Application Deadline: 5 Dec 2024 or until the position is filled, whichever is earlier.**

Interested candidates please send your cover letter, resume, current & expected salary, and earliest availability to [hr@hia.org.hk](mailto:hr@hia.org.hk)

**Personal Information Collection Statement**

Data collected will only be used for application processing. Applicants not contacted by Health In Action within four weeks from the application may assume that their applications are unsuccessful. All personal data collected will be kept for a period of 12 months from the application closing date, and will be destroyed thereafter.

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