



Health In Action

Brief Description of Health In Action:

Health In Action (HIA) is a non-profit organization and registered charitable organization in Hong Kong since its establishment in 2011. Our vision is to achieve health for everyone in the society. We are a team of multidisciplinary healthcare professionals comprising pharmacists, physiotherapist, nurses, dietitian, nutritionists, social workers, health coaches, and public health researcher. We aspire to promote a healthy city in Hong Kong through cycles of service, research, advocacy, and training.

Position Title: Part-time / Full-time Community Health Nurse (Ref: FTI/CTF_HLL_002/09/2024)

Key responsibilities:

- Coordinate and perform health management care to service users in Hub and outreach services in the community including health assessment, care plan, case management, and home visits;
- Develop logistics, workflow, and guidelines for health services;
- Collaborate with the transdisciplinary team/external parties to develop, conduct, and evaluate health promotion and education workshops/programmes and provide related staff/volunteer training;
- Data management and analysis, literature review, as well as preparing reports;
- Assist in videos, posters, and website production and ensure accuracy;
- Undertake other duties as assigned by HIA

Requirements:

- Registered Nurse practicing certificate issued by the Nursing Council of Hong Kong. Degree in Nursing or equivalent
- Minimum 2 years of relevant working experience
- Experience in community health projects/ Primary Health Care/ Diabetes mellitus care/ Cardiology are advantages
- Full-time mode: 5-day work, 1-2 night shift until 9 pm on weekdays per week, 1-2 shift duties on weekend per month are required
- Part-time mode: 2-day work, shift arrangement will be further discussed with the supervisor
- Ability to build and maintain rapport with clients
- Well-versed in common computer applications such as MS Office
- Strong self-initiative, flexible, passionate in community engagement, and reliable with good interpersonal skills
- Open to work in a diverse and multicultural environment
- Excellent in spoken and written Chinese and English

Job Highlights

- Full-time position: 5-day work (45 work hours including lunch)
- Workplace location: Close to Kwai Hing MTR Station (5-minute walk distance)
- We offer a competitive remuneration package including:
 - 15-day annual leave (increasing 1 day per year)
 - Study leave
 - Birthday leave
 - Maternity /Paternity leave
 - Marriage leave
 - Compassionate leave
 - Family care leave
 - Training allowance
 - Medical & dental subsidy scheme

Application Deadline: 4 October 2024 or until the position is filled, whichever is earlier

Interested candidates may send their resume, current & expected salary, and the earliest availability to hr@hia.org.hk.

Personal Information Collection Statement

Data collected will only be used for application processing. Applicants not contacted by Health In Action within four weeks of the application may assume that their applications are unsuccessful. All personal data collected will be kept for 12 months from the application closing date and will be destroyed thereafter.