



Health In Action

Position Title: Community Health Officer (Ethnic Minority Service) (6-month contract)

(Ref:202402CHO-EM)

Brief Description of Health In Action:

Health In Action (HIA) is a non-profit organization and registered charitable organization in Hong Kong since its establishment in 2011. Our vision is to achieve health for everyone in the society. We are a team of multidisciplinary healthcare professionals comprising pharmacist, physiotherapist, nurse, dietitian, nutritionist, social worker, health coach and public health researcher. We aspire to promote a healthy city in Hong Kong through cycles of service, research, advocacy, and nurture.

Kwai Tsing Community Health Management Hub

Kwai Tsing Community Health Management Hub is a primary healthcare programme comprising social and medical services. It provides “one-stop” health management service to the citizens in Kwai Tsing district, aiming at enhancing the health knowledge and ability to self-manage disease.

Job Descriptions:

Key Responsibilities:

- Provide health assessment, follow up and health education including but not limited to ethnic minorities (EMs) clients
- Prepare and conduct groups, programmes and various activities, including but not limited to those for EMs
- Provide interpretation and translation service with EMs
- Handle walk-in/ phone call/ email enquiries in the community health management hub
- Produce cultural friendly publicity/ promotional materials
- Assist in communication with clients, caregivers and support groups
- Assist in hub operation and service design to cater community needs
- Handle scheduling and referrals of services
- Compile data and statistics for reporting
- Any other job duties assigned by supervisor

Requirement:

- Post secondary study in social science, health care, public health, or other relevant subjects
- Native speaking in at least one ethnic minorities language, e.g. Urdu and/or Hindi preferred
- Fluent in spoken and written English
- Proficiency in Cantonese is preferable
- Experience in social or community health setting is an advantage
- Excellent communication skills and open to working in a diverse and multicultural environment
- Self-motivated, flexible, passionate in community engagement
- Ability to build and maintain rapport with clients
- 5-day work, shift duties on weekdays and weekends may be required

Application Deadline: 15 March 2024 or until the position is filled

Please send your resume with expected salary to:

Unit 5B1-2, Wing Cheung Industrial Building, 58-70 Kwai Cheong Road, Kwai Chung or email to hr@hia.org.hk

The data collected will be used for recruitment purposes only.