



Health In Action

(Ref:202210/FT12.0/PW)

Position Title: Programme Worker

Brief Description of Health In Action:

Health In Action (HIA) is a non-profit organization and registered charitable organization in Hong Kong since its establishment in 2011. Our vision is to achieve health for everyone in the society. We are a team of multidisciplinary healthcare professionals comprising pharmacist, physiotherapist, nurse, dietitian, nutritionist, social worker, health coach and public health researcher. We aspire to promote a healthy city in Hong Kong through cycles of service, research, advocacy, and nurture.

Kwai Tsing Community Health Management Hub

Kwai Tsing Community Health Management Hub is a primary healthcare programme comprising social and medical services. It provides "one-stop" health management service to the citizens in Kwai Tsing district, aiming at enhancing the health knowledge and ability to self-manage disease.

Key Responsibilities:

- Assist Community Development Manager and team to manage and operate the "Kwong Fai Circuit Healthy Compassionate Community" project and "Together we build -our healthy community" project.
- Assist in program design, including promotion approach, rundown, communication materials, pre-and post evaluation, manpower planning, and volunteer recruitment, resources allocation.
- Assist in community engagement, including street counters, home visits and roadshows
- Assist in design and production of program materials.
- Assist in networking and communication with target groups and develop good relationships and address service needs with them.
- Act as person-in-charge of the pre-event, on-site and post-event of the programs.
- Perform other administrative tasks as assigned
- Undertake any other tasks as assigned by HIA

Requirements:

- Degree holder; or Associate Degree / Higher Diploma holder with 2 years working experience, preferable in social work, social science, community health, public health, or other health-related discipline
- Working experiences in healthcare service or community health practice is advantageous
- Independent, self-initiative, attentive, multi-tasking, flexible, excellent communication, interpersonal and problem-solving skills
- Able to work outdoor
- Strong command of written and spoken Cantonese, Putonghua and English
- Proficient in Microsoft office

Application Deadline: 13 October 2022 or until the position is filled

Please send your resume with expected salary to:

Unit 5B1-2, Wing Cheung Industrial Building, 58-70 Kwai Cheong Road, Kwai Chung or email to hia@hia.org.hk

The data collected will be used for recruitment purpose ONLY.