



Health In Action

(Ref:202112/CHO)

Position Title: Community Health Officer

Brief Description of Health In Action:

Health In Action (HIA) is a non-profit making humanitarian organization with the vision to eliminate health inequity in societies. Our team comprises of multidisciplinary healthcare professionals and we aspire to drive social change through cycles of service, research, and advocacy. We believe health is a fundamental human right and provide support based on health needs, irrespective of race, religion, gender or political affiliation.

Kwai Tsing Community Health Management Hub

Health In action has been running community health project since 2014. New health management hub was established in 2019 and composed of nurses, social worker, dietician, pharmacist, public health worker, professional volunteers and community health ambassadors.

Job Descriptions:

Key Responsibilities:

- Provide health assessment, screening, counselling, health education to clients
- Plan and implement health promotion and assist in primary prevention programs;
- Handle walk-in/ phone call/ email enquiries in the community health management hub
- Handle scheduling and referrals of services
- Assist in communication with clients, caregivers and support groups
- Compile service and activity statistics
- Assist in design and production of service materials
- Develop good customer relationships and address customer service needs.

Requirement:

- University degree preferably in social science, public health, health communication, community health practice, counselling or equivalent
- Experience in community health setting preferable
- Excellent communication skills and open to working in a diverse and multi-cultural environment
- Self-motivated, flexible, passionate in community engagement
- Ability to build and maintain rapport with clients.
- Well versed in common computer applications such as Word, Excel and PowerPoint
- Well versed in using online media for delivering health information
- Fluent in spoken and written Chinese, English
- Proficiency in South Asian language particularly Hindi, Nepali and Urdu is an advantage

Application Deadline: 24 June 2021

Please email your cover letter, resume with expected salary to hia@hia.org.hk. You can also visit our website <https://hia.org.hk> or our Facebook <https://www.facebook.com/HIAHK/> for further information on HIA. The data collected will be used for recruitment purpose only.