



醫護行者 Health In Action

## Health In Action (Ref:202112ZFPC)

### **Position Title: Project coordinator (Full Time)**

#### **Brief Description of Health In Action:**

Health In Action (HIA) is a non-profit making humanitarian organization with the vision to eliminate health inequity in societies. Our team comprises of multidisciplinary healthcare professionals and we aspire to drive social change through cycles of service, research, and advocacy. We believe health is a fundamental human right and provide support based on health needs, irrespective of race, religion, gender or political affiliation.

#### **Kwai Tsing Community Health Management Hub**

Health In action has been running community health project since 2014. New health management hub was established in 2019 and composed of nurses, social worker, dietician, pharmacist, public health worker, professional volunteers and community health ambassadors.

#### **Job Descriptions:**

##### Key Responsibilities:

- Plan and coordinate “Kwai Tsing Health Organizer Programme” projects, monitor the progress and finance and reporting
- Coordinate and execute food subsidy, health activities and assessment and food buddies matching programmes for working poor families.
- Coordinate and execute healthy community organizer empowerment programmes and other healthy community support programs;
- Coordinate and arrange community engagement meetings, trainings and events
- Build a community network and platform for working poor families
- Assist supervisor in advocating health equity
- 5-day work, shift duties on weekdays and weekend may be required

##### Requirements:

- University graduate or above; preferable in Social Work, Social Science or Public Health;
- A minimum of 2 years of relevant working experience in community work
- Self-initiative, multi-tasking, flexible and excellent interpersonal skills
- Resilient, passionate and a good team player
- Proficient in both Chinese and English

#### **Application Deadline: 2021/1/10**

Please email your cover letter, resume with expected salary to [hia@hia.org.hk](mailto:hia@hia.org.hk). You can also visit our website <https://hia.org.hk> or our Facebook <https://www.facebook.com/HIAHK/> for further information on HIA. The data collected will be used for recruitment purpose only.